

Board of Directors (in Public) Item 5.1

Subject: Assurance Committee Annual Reports 2019/20
Date of Meeting: Tuesday 28th April 2020
Prepared by: Lucy Lavan, Director of Corporate Affairs
Presented by: Julian Farmer, Audit Committee Chair
Purpose of Report: For Approval

BAF Ref	Impact on BAF
3.2	No Impact – the report provides assurance that Assurance committees have operated effectively during 2019/20 and supports the Annual Governance Statement.

1. Executive Summary

Each Assurance Committee has reviewed its Terms of Reference and produced an Annual Report as part of the annual evaluation process required by the Trust's Board Assurance Framework (BAF) Policy. The Audit Committee has reviewed each report to assess the extent to which each Committee has operated effectively and in accordance with its Terms of Reference during 2019/20 and to provide assurance and any recommendations for change to the Board of Directors. The opportunity to review all reports together has allowed the Audit Committee to consider any areas of duplication or gaps and to triangulate any themes from the assurances received.

The Audit Committee concluded that each of the Assurance Committees had operated effectively in 2019/20 and supported recommendations made in respect of amendments to Terms of Reference for the Board's consideration and approval.

Attachments are as follows:

- Audit Committee – annual report and terms of reference
- Quality Committee – annual report and terms of reference
- Integrated Performance Committee – annual report and terms of reference
- People Committee – annual report and terms of reference

2. Recommendations

The Board of Directors is asked to:

- Note the attached annual reports and confirm the Audit Committee's conclusion that each Assurance Committee has operated effectively in 2019/20 and in accordance with the Terms of Reference delegated by the Board; and

- ii) Consider and approve the proposed changes to each Committee's Terms of Reference as indicated by the tracked changes highlighted:
- Quality Committee
 - People Committee

There have been no material changes made to the Integrated Performance Committee Terms of Reference.

No further changes have been made to the Audit Committee Terms of Reference following the Board of Directors approval in April 2019.